

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
November 14, 2013
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Absent

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE ACT 13 AGREEMENT (CAFCA). A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved Act 13 agreement with CAFCA in the amount of \$16,500.
- 2.2 APPROVE AGREEMENT WITH PINE CREEK MUNICIPAL AUTHORITY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved agreement of with Pine Creek Municipal Authority for phosphorus credits.
- 2.3 APPROVE PSA WITH CONTRAST COMMUNICATIONS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0),

approved professional service agreement with Contrast Communications not to exceed \$100,000.

- 2.4 APPROVE HAVA GRANT AMENDMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved HAVA grant amendment with the Department of State for polling place accessibility in Penn Township in the amount of \$745.55.
- 2.5 APPROVE PSA WITH CENTRAL COUNTIES YOUTH CENTER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved professional service agreement for 2012-2013 with Central Counties Youth Center for JPO.
- 2.6 APPROVE PSA WITH MCM CONSULTING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved the professional services agreement with MCM Consulting for regional shared services needs assessment not to exceed \$35,000.
- 2.7 AWARD CONTRACT TO FORRER SUPPLY. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), awarded contract to Forrer Supply Company, Inc. for HDPE, PVC pipe bid items in bid schedule A in the total amount of \$12,883.00.
- 2.8 AWARD CONTRACT TO QED ENVIRONMENTAL SYSTEMS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved contract to QED Environmental Systems, Inc. for the Landfill Gas Well Drilling Accessory items in bid price schedule B in the total amount of \$16,139.60.
- 2.9 APPROVE AMENDMENT 2 TO PSA WITH TULPEHOCKEN SPRING WATER. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved amendment #2 to professional service agreement with Tulpehocken Spring Water for bottled water service extending it for one year.
- 2.10 APPROVE CHANGE ORDER 2 WITH LOBAR. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved change order 2 with Lobar for RMS leachate storage tank construction project extending it to 36 days.
- 2.11 APPROVE FIVE COUNTY AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved five county municipal waste processing/disposal capacity agreement.
- 2.12 APPROVE FIVE COUNTY AGREEMENT. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved five county municipal waste transfer station agreement.

2.12 APPROVE TRANSPORTER AUTHORIZATION RENEWAL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), approved municipal and residual waste transporter authorization renewal for 2014 for RMS.

Mr. Wheeland recessed the Commissioners' Meeting at 10:19 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present. Sheriff Lusk was present for items 3.4 & 3.5.

3.2 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the promotion of Jonathan C. Foster to full time replacement Resident Supervisor II - Pay grade 8 - \$19.89/hour effective 11/24/13.

3.3 DPS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved the reclassification of Darla G. Krotzer as full time Chief Emergency Preparedness Planner - Pay grade 10 - \$47,170.17/annually effective 11/10/13.

3.4 SHERIFF - A motion by Sheriff Lusk and seconded by Mrs. Rogers and passed (4-0), approved the promotion of Curtis W. Ulmer as full time replacement Chief Deputy Sheriff - Pay grade 10 - \$44,122.79/annually effective 11/10/13.

3.5 SHERIFF - A motion by Sheriff Lusk and seconded by Mrs. Rogers and passed (4-0), approved Catherine J. Farr as full time replacement Deputy Sheriff - Pay grade 7 - \$17.29/hour effective 11/25/13.

3.6 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:21 a.m.

4.0 BOARD OF ASSESSMENT APPEALS

4.1 CONVENE BOARD OF ASSESSMENT APPEALS. Mr. Wheeland convened the Board of Assessment Appeals at 10:21 a.m.

4.2 CERTIFY TAX ROLL. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), certified the Tax Roll:

| | | |
|---------|--------|------------------|
| Taxable | 51,923 | \$5,587,206,700. |
| Exempt | 1,833 | \$1,017,619,510. |
| Total | 53,756 | \$6,604,826,210. |

4.3 ADJOURN BOARD OF ASSESSMENT APPEALS. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Board of Assessment Appeals at 10:22 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:22 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Dan Dorman announced that LCRMS is requesting bids for 2013/2014 rental equipment.

5.2 Michele McDermott announced that Lycoming County is requesting bids for bread products (2nd request).

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, November 19, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Wheeland and passed (2-0), adjourned the Commissioners' Meeting at 10:25 a.m.